



May 14, 2010

TO: Mayor and Members of Council
FROM: Rashad M. Young, City Manager *DMT
for*
SUBJECT: Items for Your Information

Contact Center Feedback

Attached is the weekly report generated by our Contact Center for the week of 5/03/10 – 5/09/10.

Completion of Unfinished Public Streets

The Engineering and Inspection Department is pursuing the completion of various public streets that have remained unfinished for two or more years within approximately eighteen different developments in the City. Attached is a memo from Ted Partrick, Acting City Engineer, describing the situation, a current list of projects exceeding two years, and a sample letter that will be mailed to the developers this week.

Downtown Area Consolidated Plan Open House

Attached is an invitation from Ed Wolverton, President and CEO of Downtown Greensboro Incorporated, to attend an open house session on Tuesday, May 18, 2010 from 8:30am to 6:00pm at 230 South Elm Street. The Open House will preview the Downtown Area Consolidation Plan including the proposed priority projects.

Recalibration of Water and Sewer Revenue Bonds by Fitch and Moody's

Last week the City Council was notified that there was an upward change in the City's water and sewer ratings. Attached under a separate cover (attachment A) are the Moody's & Fitch reports related to the recalibration of their municipal ratings to a global rating scale, which is intended to enhance the comparability of ratings between municipal and non-municipal sectors. Moody's notes that the recalibration should not be viewed as a rating upgrade or an improvement in credit quality or a change in credit opinion for rated municipal debt issuers. However, their benchmarking analysis of municipal credits against global scale ratings has resulted in an upward shift in the ratings for most state and local governments, including Greensboro, Guilford County and High Point.

Amplified Noise Ordinance

Last summer there was concern related to late night noise from venues with outdoor patio areas. City staff has developed an ordinance for your consideration that is aimed at resolving these concerns. The proposed ordinance is a modification to section 18-50 Unlawful Noise Producing Activities. The proposed ordinance would read: "Amplified Sound. The use of any device that would amplify the source of any sound, including but not limited to music or voice in or from any outdoor area of any restaurant, bar, or other venue between the hours of 12:00 a.m. and 8:00 a.m." Please let me know your thoughts about this proposal and I will follow-up with you to solicit further input.

Stream Buffer Maintenance—Follow-up from Rolling Roads Neighborhood Meeting

At a Rolling Roads Neighborhood meeting last month, a concern arose about the City's maintenance around streams. As a follow-up to this discussion, Allan Williams, Director of Water Resources, has prepared a memo that describes the City's strategy for maintaining stream buffers in neighborhood parks.

Clarification Regarding Session Rules

On Wednesday May 12, 2010 at 12:00pm the NC Legislature convened. This is the second year of the biannual state budget and as such is denoted the "short session". This is a limited agenda session with specific rules as to what can be considered. Bills that are allowed are those that primarily affect the State Budget, the Constitution, bills introduced last session and which have crossed over into the other assembly chamber, bills introduced by study commission and local bills. Local bills are those that would specifically effect the City of Greensboro only. These bills in order to be considered must be "non controversial", which is generally understood as those matters without strenuous objections by one or more council members. The leadership this year has extended the "non controversial" requirement to all non budgetary legislation. For this reason it is anticipated that many divisive issues facing the General Assembly will be moved to the 2011 "long session". Current deadlines require study commission bills to be submitted to bill drafting by Wednesday May 12 and filed in one chamber by Wednesday May 19. Budgetary bills must be submitted by Friday May 14, and filed in one chamber by Tuesday May 25. Local bills must be submitted to bill drafting by Wednesday May 19, and filed in one chamber by Wednesday, May 26. The City Council this session has adopted 30 individual legislative agenda items, eleven of which are local bills. Progress on these items will be discussed weekly.

NCLM Town Hall Day 2010

Attached is information regarding the annual North Carolina League of Municipalities Town Hall Day. This is a good opportunity for Councilmembers to visit the delegation and reinforce the city's legislative agenda in addition to the league's agenda. Depending upon the interest, we can coordinate transportation. Please contact Sharon Bell if you are interested.

Public Affairs Department Contact Center Weekly Report

Week of 5/3/10 - 5/09/10

Contact Center

5437 calls answered this week

Top 5 calls by area

Water Resources

Balance Inquiry – 1197
New Signup – 163
Bill Extension – 144
Cutoff Request – 140
General Info - 117

Field Operations

Bulk Guidelines – 83
Appliance collection - 53
Repair Green Can - 43
Dead Animal Pickup - 41
General Info - 38

All others

Police/Watch Operations – 439
Warrants – 237
Landfill/Transfer/HHW – 114
Courts/Sheriff - 111
Overgrown Lots - 106

Comments

We received a total of **13** comments this week:

- 1 comment for **Budget and Evaluation**

Resident does not want to see Lake Higgins closed as he has been using the lake to kayak for 12 years. "It serves a good use for the city and community. Please leave the lake open."

- 1 comment for **Executive**

Dear City of Greensboro: About two years ago, I emailed the City Council about the absurd banning of smoking in Center City Park (the one with all the fountains). My father fought in World War II to end tyranny. This banning of smoking everywhere is nonsense. Smoking takes a backseat to the health hazards of alcohol and auto emissions. But they already tried to ban alcohol. We know the results. What has prompted me to send you this is a security guard at the Public Library on Church Street asked another patron smoking on the sidewalk in front of the library Sunday to smoke elsewhere. That is oppressive and useless. The guard has problems of his own with abuse of food. This kind of abuse of authority (it does intimidate most people because the guard is acting under the color of law) needs to be eliminated everywhere. I've seen this abuse at bus stations and libraries throughout the Triad. The worse problem I've seen in America in the last 25 years is the abuse of food. The teenagers I see now are twice the weight of those with whom I went to school in the sixties and seventies. In a few years, the "ban smoking" fad will wear itself out, and believe it or not, people will still die of lung ailments.

- 2 comments for **Field Operations**

Customer called back to thank the City for its swift action after her call regarding a missing recycling can. She said she had another can in no time and just wanted us to know she appreciates our customer service.

Customer wants to thank Solid Waste for picking up boxes of recycling. She was very appreciative.

- 5 comments for **GDOT**

Resident states the speed bumps on Frazier are not necessary and do not need to be there. He wants to know if we can do something about them.

Customer said she loves the speed bump that has been placed on Frazier Road. She said it is wonderful and wants us to place the speed bumps on Glen Hollow and Darden roads.

Customer wants to thank the entire DOT for putting in speed bumps on Frazier Road. He states that the speed bumps have helped to slow down the traffic and he can now get out of his driveway. He cannot say thank you enough. Thank you, thank you, thank you.

Caller wanted to comment about speed bumps on Frazier Rd – She loves them, she thinks they were a great idea, they're slowing down traffic, and she really hopes we keep them.

Caller would like to comment about the speed cushions. She thinks it is a great idea and would like to see the project continue. It has been good for the area.

- 1 comment for **Parks and Recreation**

Resident disagrees with spraying the roundup in the parks. She states that the city is supposed to be watching the budget and now they are doing all these unnecessary things to the city parks. Weeds can be managed if you mow over them.

- 1 comment for **Public Affairs**

Customer wanted to state how pleased she is with our department. Customer service is excellent, no long wait, and we work with the customer when needed.

- 2 comments for **Water Resources**

Customer requested we pass along his gratitude for the level of compassion and understanding that he was given when dealing with a returned check and some financial complications. He had lost his job and has been dealing with a lot recently. He states he doesn't know what he would have done if the Contact Center and WCS had been unwilling to work with him.

Can't believe that you want to charge \$1.95 to pay online, thanks but no thanks.

Overall

Callers continued to express their thoughts on the Speed Cushion test on Frazier Rd. Calls regarding overgrown lots also increased last week. Otherwise, call volume was busy through the end of the week.

May 6, 2010

TO: Andy Scott – Assistant City Manager
Butch Simmons – Director, Engineering & Inspections Department

FROM: Ted Partrick – Acting City Engineer

SUBJECT: Completion of Unfinished Public Streets

Several private developments in the City of Greensboro have public streets that do not have the final pavement topping installed over the binder course pavement. For many years, the City has allowed developers to postpone the application of the final layer until after all the houses on a street are completed. This prevents damage to the new street by trucks and equipment involved in the construction of houses along the street.

The development ordinances require the builder to complete the street before platting the properties and selling any properties (homes, usually) on the street. An alternative allowing postponement of the completion, which allows the sale of the first homes built before completion of the last ones, is also provided in the development ordinances (see 30-3-9, Sureties or Improvement Guarantees). This alternative is allowed if a surety (Letter of Credit, Cash or Surety Bond) is provided by the developer to pay for the eventual completion of the public street's construction by the City if the developer fails to complete it.

The use of the sureties has been an effective solution; however, the significant slowdown in new home construction has resulted in developments with streets left unfinished for an unanticipated length of time. Engineering has compiled a list of more than 10 projects with unfinished streets more than 2 years old. Leaving the streets unfinished for more than 2 years results in many issues, including the following:

1. The sureties on unfinished roadway do not include enough funds to pay for the repair of binder courses that fail prior to the topping. Further delays in the completion of roadway will result in failures in the existing binder courses and damage to the utility and drainage structures in the streets.
2. Until streets have been completed, they are not accepted for maintenance by the City. This includes snow removal, which is prevented by the structures protruding above the pavement, such as manholes and valve boxes.
3. Drainage structures and piping for the roadway are not accepted by the City for maintenance until the roadway is complete.

In response to the risk of damaged streets and storm drainage, as well as complaints from property owners and property managers, Engineering and Inspections has initiated an effort to get all the streets left unfinished more than 2 years completed by September 1. In many cases this will be readily achievable. In some cases, especially where damage has occurred to the binder course or storm drain structures, or where sureties are held up, more time may be required.

The goal of the Department is to have all the construction performed by the developers and not have to use any of the sureties – use of the sureties will require the City to issue and administer the construction contracts. The Department will make an initial phone contact with every developer concerned and then follow up with a letter (see attachment) outlining the City's intentions. Whenever possible, the Department will work with the developer to produce a schedule which will allow the developer to perform the work in a timely manner.

This initiative was introduced to the members of TREBIC at their regular May 5 meeting with City staff. No time-frame was discussed, but the issues listed above were reviewed with the attendees to demonstrate the urgency of completing the streets. A commitment was made by the Department to make contact with the developers to get this effort under way this summer.

It is important to differentiate public or City streets from private streets. The public streets are owned and maintained by the City. A private street is owned and maintained by the property owner, usually a homeowners association. The use of the sureties is allowed for completion of the public streets only. No action by the City is being taken at this time to get any private streets completed.

Attachments:

The current list of projects exceeding 2 years as unfinished is attached. This list was prepared using the current outstanding sureties and does not reflect recent construction undertaken by the developer.

A sample letter to a developer is attached. This letter will follow a verbal contact with the developer and discussion of their project.

Cc: Bob Morgan – Deputy City Manager
Dick Hails – Director, Planning Department
Nelsie Smith – Assistant to the City Manager

PROJECT_NAME	APPROVED FOR SURETY
BRITTWAY PH I	7/27/2007
STORRINGTON NORTH PH I	8/8/2007
STORRINGTON NORTH PH II	11/15/2007
THORNTON PH IIA	9/27/2007
WYNTERHALL PH III	8/10/2007
CHAPEL RIDGE CENTRAL SEC PH I	6/21/2007
CHAPEL RIDGE PHA III MAP 3	1/3/2008
CHAPEL RIDGE PHASE III MAP 2	9/24/2007
CHAPEL RIDGE PHASE WEST MAP 1&2	9/24/2007
CHAPEL RIDGE SUBD CENTRAL SEC PH II MAP1	3/27/2008
EDISON VILLAGE PH I	12/10/2007
HARTS LANDING PH II MAP 1	7/16/2008
THE NOLES @ NEW IRVING PARK PH IA	10/23/2006
THE NOLES @ NEW IRVING PARK PH IB	10/23/2006
THE NOLES @ NEW IRVING PARK PH IC	10/23/2006
THE NOLES @ NEW IRVING PARK PH II	1/10/2007
THE NOLES@ NEW IRVING PARK PH ID	3/22/2007
MCALISTER WOODS PH IB	5/22/2007
MCALISTER WOODS PH IIA	8/29/2007
MCALISTER WOODS PH IIB	2/27/2008
SPICEWOOD CROSSING PH I	12/1/2007
AYERS LANDING	2/27/2007
MANCHESTER III A	12/11/2007
TERRAPIN RIDGE PH I	1/8/2008
ROBIN WOODS	11/15/2007
DESMOND WOODS PH II SEC B	9/17/2007
BORDEAUX PH II - IV	11/9/2006
GREYSTONE PH III SEC A	10/17/2006
GREYSTONE PH II SEC A	6/28/2006
BENTLEY PARK PH I	3/29/2007

<<date>>

«Owner Name & Address»

Re: <<Name of Development>>

Dear << Owner>>,

The significant slowdown in new home construction has resulted in developments with streets left unfinished for an unanticipated length of time. The City of Greensboro's Engineering & Inspections Department has compiled a list of all the projects in Greensboro with unfinished streets more than 2 years old. Your project, <<project name>>, has streets on that list.

Leaving the streets unfinished for more than 2 years results in many issues, including:

1. The sureties on unfinished roadway do not include enough funds to pay for the repair premature failures. Delays in the completion of roadway will result in failures in the existing binder courses, and damage to the utility and drainage structures in the streets.
2. Until streets have been completed, they are not accepted for maintenance by the City.
3. Drainage structures and piping for the roadway are not accepted by the City for maintenance the roadway is complete.

In response to the risk of damaged streets and storm drainage, as well as complaints from property owners and property managers, Engineering & Inspections has initiated an effort to get all the streets completed this summer that are still unfinished after more than 2 years. To that end, the City is requesting that you proceed promptly with the completion of your unfinished streets. The public improvements should be under construction or completed by <<date>>.

Please respond to me with your anticipated timeline for commencing with the repairs and their completion.

Your company provided the City a surety to ensure the completion of all public improvements in the above referenced subdivision. If you have not completed the street construction or made significant progress by <<date>>, the surety may be considered to be in default.

LOC\$\$\$\$

Thank you for your cooperation in this matter. Please call me at 373-2875 if you have any questions.

Sincerely,

Marlena Milton Isley
Interim Records Manager

One Governmental Plaza, PO Box 3136, Greensboro, NC 27402-3136 (336) 373-CITY (2489)

Hello All:

We have nearing the finish line for the Downtown Area Consolidated Plan. To preview the proposed priority projects and obtain additional public input, organizers are hosting an "open house" session as follows:

Date: Tuesday, May 18
Time: 8:30 a.m. to 6:00 p.m. (drop-ins welcome)
Guided presentations at 9:15 a.m., 12:15 p.m. and 5:15 p.m.
Place: 230 South Elm Street

During the day, visitors will review comments from the initial public meeting, analysis of the previous plans, area maps and other support material. Participants will also preview the proposed priority projects for the community to implement over the next few years and provide comments on the initiatives. The draft projects are oriented to generate a return on public investment, attract high-quality jobs and strengthen Greensboro's brand. The storefront will be staffed by the local architectural firm of Moser Mayer Phoenix Architects, DGI, Action Greensboro, City and County staff and other volunteers.

Given the status of this project, I am extending a special invitation to encourage you to take a few minutes and drop by this special storefront session. Thank you.

Ed Wolverton
President & CEO
Downtown Greensboro Incorporated
122 N. Elm Street, Suite 609
Greensboro, NC 27401
336.379.0060 x 23
www.downtowngreensboro.net

Help Revitalize Downtown Greensboro. [Click here](#) to donate now!

May 13, 2010

TO: Rashad Young, City Manager

FROM: Allan Williams, PE, Water Resources Director

SUBJECT: Stream Buffers and Continued Maintenance Concerns

City staff recently attended a community meeting in the Rolling Roads neighborhood where ongoing maintenance concerns about the stream buffers and general park upkeep have been expressed. Councilwoman Trudy Wade attended this meeting, and requested that staff revisit the ongoing maintenance strategy for the purpose of addressing some of the maintenance concerns expressed by this neighborhood. This memorandum is to provide you with information about ongoing maintenance practices regarding stream buffers located throughout many City parks and open spaces.

Background:

Prior to the late 1990's, many City streams were mowed down to the water's edge. This created a manicured, golf course like appearance that many residents had grown accustomed to. These historic maintenance practices led to eroding stream banks, loss of property, and degraded water quality. All of Greensboro's urban streams have been designated by the North Carolina Division of Water Quality (DWQ) as "impaired", and are now subject to increased regulatory requirements. In 1999, in an effort to comply with the City's Stormwater permit and improve water quality, the Stormwater Division facilitated a stakeholder committee of both City staff as well as community representatives to develop more "environmentally friendly" maintenance practices for publicly owned stream channels.

As a result of that stakeholder process, over 18,000 trees were planted between 2001-2003 along almost 11 miles of stream in 32 parks and open spaces to reestablish a narrow, wooded buffer along streams. Those 32 parks and open spaces were chosen after reviewing a list of screening criteria/conditions developed by the stakeholders committee. Certain criteria or conditions were evaluated such as ensuring that no structural flooding issues would occur, certain park features (foot bridges or playgrounds) would not be compromised, or other public safety hazards would result from program implementation, among other criteria. A specific example of a park excluded from the stream buffer program was Latham Park due to the historic structural and roadway flooding and public safety issues associated with the unique topographic nature of that particular site. Another example was Merryweather Park on the Southwest side of the city where it was determined that the park was just too small; a stream buffer would consume too much park open space, and would compromise the playground area. In the areas where the stream buffer program was not implemented, traditional maintenance practices (mowing) still take place.

Stream buffers improve water quality by stabilizing the stream banks, remove various pollutants by filtering the water, and improve the biological and aquatic health of a stream (one of the key indicators used to determine stream health). At the time, a widespread public education campaign was utilized to notify citizens of the change in maintenance practices, but many residents were not, at least initially, very accepting of that change. Most of the concerns expressed then, as well as those that continue now, involve aesthetic concerns – too brushy, unkempt, ugly, too thick, needs to be “cleaned up”, etc.

Ongoing maintenance strategy:

To maintain the biological integrity of the stream buffers, protect the tree species that were planted, and attempt to address some of the aesthetic concerns so commonly expressed, the City has employed a company since 2004 to address invasive species (vines and briars) that so commonly invade these stream-side areas. The removal of vines and other invasive species not only improves the biological integrity of the stream buffer, but also improves the general aesthetics somewhat by reducing the “brushy factor”. The contractor visits each of the 32 sites twice per year to cut and spray any invasive species which provides a consistent and standard level of service throughout the city. The result is that the stream buffers are now predominately comprised of healthy, desirable species. In addition, in 2006, as the trees have grown larger and taller, the City employed a contractor to prune or trim off the lower limbs at four feet in height to accelerate their growth. The result was beneficial for protecting the trees from invasive vines that were “climbing” up the limbs and into the trees, but also resulted in increased visibility under and into the stream buffers. This act alone helped address many of the aesthetic and/or security concerns. Throughout each of the 32 sites, the City plans to continue and consistently treat for invasive species for the foreseeable future, or at least until the stream buffers grow large enough to shade out many of the undesirable species and become more self-sustaining.

Actions going forward:

Stream buffers are a proven method of stabilizing stream banks and improving water quality. The management of Greensboro’s stream buffers is often cited as a model for several state agencies, as well as other communities throughout the Southeast region. Extremely limited mowing and trimming in isolated places to address aesthetic concerns has and will continue to take place periodically, but variable or inconsistent maintenance to address specific or individual aesthetic concerns is not considered a sustainable strategy. While some concerns continue to be expressed by some persistent residents, the reestablishment of stream buffers is widely considered a successful program and is indeed showing improved water quality in many of the City’s streams.

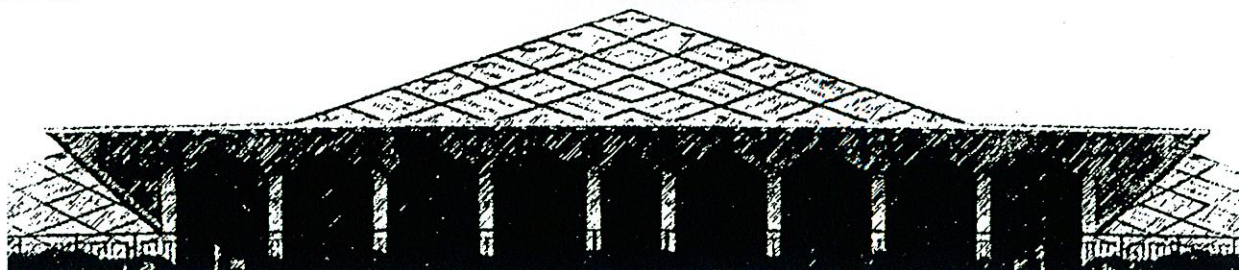
AW\dp

cc: Dale Wyrick, Director, Field Operations Department
Greg Jackson, Director, Parks & Recreation Department
David Phlegar, Stormwater Division Manager, Water Resources Department

LEAGUE LETTER

N.C. LEAGUE OF MUNICIPALITIES | WWW.NCLM.ORG

May 2010 | Volume 31 | Number 5



NCLM TOWN HALL DAY

Annual legislative event on June 16 offers opportunities to meet with House and Senate leadership

How will the state budget crunch affect municipal revenues and operations? Will municipal authority to provide broadband infrastructure be curtailed? What kind of changes will be made to the ABC system? The General Assembly will be in the middle of deliberations on these and other issues when municipal officials gather in Raleigh on June 16 for NCLM Town Hall Day 2010. Events begin at 9:30 and end with a reception (see schedule on page 4).

More opportunities to meet and talk with legislators is an added feature of NCLM

Town Hall Day this year. After the morning briefings, a series of meetings will be held with House and Senate leaders and committee chairs. These meetings will be held in the Legislative Building, and a schedule will be available at registration.

Town Hall Day will begin with brief updates at 9:30 and 11 a.m. at the Local Government Federal Credit Union Conference Center, Quorum Center. Shuttle buses will provide transportation to and from the Quorum Center and the Legislative Building.

Municipal officials should plan meetings with their representatives and senators in the late morning or mid-late afternoon before or after the House and Senate sessions.

Kelli H. Kukura, NCLM director of governmental affairs, says all officials should plan to be in either the House or Senate gallery for the session that day, as a demonstration of the League membership's unity. "We need a huge crowd."

The day's scheduled events will end with a 5 p.m. reception honoring members of the General Assembly. This reception will be held at the Quorum Center.

Said Kukura: "We strongly urge officials to schedule in advance dinner with their legislative delegations following the reception. Members of the League staff are happy to join you for these dinners as available. Please let us know your dinner plans by sending a message to townhallday@nclm.org."

The combined discounted fee is \$40 per municipal official for both Town Hall Day and the Town Hall Day Reception. Separate registrations for the day's events and the reception are available. Reception fee is \$30 per spouse or personal guest of a municipal official.

MAY

Personnel Law: Up Close and Personal. Offered May 11 in Asheville, May 12 in Statesville, May 13 in Raleigh, May 17 in New Bern, and May 18 in Hope Mills. For info: www.nclm.org

- 12 Essentials of Economic Development, Cullowhee, offered by the Local Elected Leaders Academy. For more information, www.sog.unc.edu/courses/0772/ or contact Carla Stowe at cstowe@sog.unc.edu or 919 843-8176
- 20 Delivering Bad News: How to Help Citizens Understand the Realities of Tough Economic Times, A 90-minute webinar, offered by the Local Elected Leaders Academy. For more information, www.sog.unc.edu/courses/1204/ or contact Susan Jensen at sjensen@sog.unc.edu or 919 962-9040
- 21 Collective Bargaining: A Beginner's Guide, Wilmington, offered by the Local Elected Leaders Academy. Visit www.sog.unc.edu/courses/0391/ or contact Lisa Sheffield at sheffield@sog.unc.edu or 919 962-3464

JUNE

24-26 N.C. City and County Management Association Summer Seminar, Sunset Beach

On the Agenda

continued on page 4



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Denise Turner
Assistant City Manager for Communications
Greensboro
PO Box 3136
Greensboro, NC 27402-3136

RECEIVED

MAY 12 2010

City Manager's Office

Town Hall Day, from page 1

Onsite fees for both the Town Hall Day event and the reception will be higher for municipal officials.

Advance Registration

Register online at www.nclm.org by Monday, June 7 — it's faster and easier. Or register by mail using the form in the brochure that was mailed to all cities and towns. Onsite registration is limited. Deadline for online registration is Monday, June 7. If registering by mail, the form must be received in the League office by Wednesday, June 2. (Allow at least 5 days prior to deadline for mailed registrations.) After June 7, attendees must register onsite at the registration desk, which will be located in the Quorum Center lobby.

Room Reservations

The League has reserved a limited block of rooms at the Clarion State Capital Hotel, 320 Hillsborough St., at a rate of \$65.90 plus tax for a single or \$75.90 plus tax for a double. The hotel offers free parking for guests. Room reservation deadline is Friday, May 28. Check-in is 3 p.m. Check-out is noon. Officials should call the hotel directly at

(919) 832-0501 to make reservations and say they will be attending Town Hall Day. Reservations by phone require the use of a credit card, and a credit card is required for room incidental charges to be paid at check-out. The Clarion is a smoke-free facility.

Parking

Parking around the Legislative Building is very limited. Complimentary parking is available in the Quorum Center parking deck, located at the corner of Harrington and Jones Streets. The deck entrance is on Harrington Street. The Quorum Center deck is a gated lot and will close at 7:30 p.m. Those planning to stay later than 7:30 p.m. should move their vehicles, beginning at 5:00 p.m., to the NCLM campus, which is directly across the street.

LELA Credit

By attending Town Hall Day, elected officials earn three credits toward continuing education recognition in the UNC-Chapel Hill School of Government Local Elected Leaders Academy.

Town Hall Day Tentative Schedule

8:30	Registration Opens LGFCU Conference Center, Quorum Center, 323 W. Jones St.
9:30	Issues Briefing LGFCU Conference Center Quorum Center
10:00	Continuous Shuttle Service begins to Legislative Building
11:00	Issues Briefing LGFCU Conference Center Quorum Center
Between 12 and 5	A variety of meetings with Senate & House Leadership and committee chairs will be scheduled, Auditorium, Legislative Building. You also will have time to visit your legislators in their offices on your own.
Early afternoon	House and Senate sessions, House & Senate Galleries
5:00	Legislative Reception, Quorum Center
7:00	Reception ends